



DEFENSE LOGISTICS AGENCY  
HEADQUARTERS  
CAMERON STATION  
ALEXANDRIA, VA 22304-6100

DSA REGULATION  
NO. 4235.2

DSAR 4235.2  
AR 32-31  
NAVSUPINST 4442.9B  
AFR 67-15  
MCO 10120.34B  
DSAH-OSR  
16 Jul 75

CLOTHING AND TEXTILES REQUIREMENTS DATA  
(RDS DSA (AR) 1589 (0))

I. REFERENCES

A. DSAR 4140.34/AR 32-5/AFR 67-145/NAVSUPINST 4410.41B/MCO P10120.31C, Introduction of New Clothing and Textile Items into Department of Defense Supply System.

B. DSAR 4140.41/AR 700-27/NAVSUPINST 4440.121/MCO 4440.26, Special Program Requirements for DSA Items.

II. PURPOSE AND SCOPE. This regulation implements DoD Instruction 4000.22, Furnishing Basic Logistic Planning Data to the Defense Supply Agency (DSA), and prescribes reporting requirements for supply planning data necessary for the computation of recurring requirements for clothing and textile items under the inventory management cognizance of the Defense Personnel Support Center (DPSC). It also provides for the submission of data pertinent to the computation of nonrecurring requirements to the DPSC by the Military Services (hereinafter referred to as the Services), when applicable. (The term Services as used herein includes the U.S. Coast Guard, except as noted otherwise.) Computations of Mobilization Reserve Requirements are excluded from this regulation; they are covered by separate instructions issued by HQ DSA, as required. This regulation is applicable to HQ DSA, DPSC, and to the Army, Navy, Air Force, Marine Corps, and the Coast Guard. It has been coordinated with and concurred in by the Services.

III. DEFINITIONS

A. Effective Date of Supply (EDOS). The designated date when the DSA supply system will begin sustained supply support of a new item or an additional quantitative authorization for an established item.

B. Supply Planning Data. Information required by the DPSC to compute and forecast requirements to meet anticipated demands of the Services for clothing and textile items. These data will include, but are not limited to:

1. Authorization Documents. Service Individual Allowance Authorizations.

2. Military Service Personnel Data. Programmed strength reports published by the Services, Military Personnel Projections, Troop Deployments, and Aggregate Strength Breakouts for continental United States (CONUS) and major overseas areas.

3. Requisitioning Objective (in days). The maximum number of days of supply to be maintained on hand and on order to sustain current operations

This DSAR supersedes DSAR 4235.2/AR 32-31/NAVSUPINST 4442.9A/AFR 67-15/MCO 10120.34A, 29 Sep 71.

It will consist of the sum of the number of days of supply represented by the operating level, safety level, and the order and shipping time.

IV. SIGNIFICANT CHANGES. This regulation has been revised to provide for more simplified data submission procedures and the establishment of points of contact within the Services and DSA to resolve problems relating to strength data.

V. RESPONSIBILITIES

A. The Chief, Supply Management Division, Executive Directorate, Supply Operations, HQ DSA (DSAH-OS) will:

1. Establish policies and exercise staff supervision within DSA in implementation and maintenance of this regulation.
2. Develop jointly, with the Service designated representatives, the procedures and formats necessary to achieve the purpose of this regulation.
3. Obtain Service Personnel Planning Data from the Services.
4. Maintain this regulation in a current status and review it annually.

B. The Commander, DPSC will:

1. Compute requirements for the purpose of procuring and maintaining adequate stocks of clothing and textile items to support the demands of the Services. (Requirements computations are based on demand data accumulated by DPSC and/or supply planning data provided by the Services.)
2. Receive supply planning data to include personnel data from the Services for use in forecasting clothing, textiles, and equipment requirements.
3. Maintain direct contact with designated Service representatives on all aspects of Supply Planning Data.
4. Provide supply support to the Services for new items in accordance with the provisions of DSAR 4140.34/AR 32-5/AFR 67-145/NAVSUPINST 4410.4B/MCO P10120.31B.
5. Coordinate with the Services to establish and EDOS for all additional requirements for existing items generated by a change in authorized individual allowance. The Services will not requisition such requirements until the EDOS, nor will the EDOS, once established, be revised without the mutual concurrence of the DPSC and the Services.

C. The Services will:

1. Provide to DSA:
  - a. Supply Planning Data on DD Form 1967, Personnel End Strengths and Gains, DD Form 1968, Reserve Officer Training Corps (ROTC) Enrollment, and DD Form 1969, Service Strength (Geographic Distribution), for use in the computation of Clothing and Textile (C&T) requirements (see paragraph VI).
  - b. Forecasts of nonrecurring requirements including those submitted under the provisions of DSAR 4140.41/AR 700-27/NAVSUPINST 4440.121/MCO 4440.26.

c. All pertinent supply planning data required for computation of nonrecurring requirements when, by mutual agreement between the DPSC and the applicable Service, such requirements are to be computed by the DPSC.

d. Any additional supply planning data which will have a significant affect on demand or supply support.

2. Coordinate with DPSC to establish the EDOS for all additional requirements for existing items generated by a change in authorized individual allowances. The Services will not requisition such requirements until the EDOS, except when specifically authorized to do so by the Service Retail Inventory Control Point with DPSC concurrence. Further, the EDOS, once established, will not be revised without the mutual concurrence of the Services and DPSC.

3. Notify DPSC immediately of planned decreases in authorized individual allowances to ensure maximum utilization of wholesale assets, and consideration of changes to pending procurement actions.

4. Furnish item requirements to DPSC for appropriate supply action upon determination that supply action is required to meet approved International Logistics or Civilian Aid Programs.

5. Coordinate the adoption of a new clothing and textile item with DPSC in accordance with provisions of DSAR 4140.34/AR 32-5/AFR 67-145/NAVSUPINST 4410.43B/MCO P10120.31B.

## VI. FORMS AND REPORTS

### A. Service Personnel Data, Actual and Projected

1. Reports Control Symbol RCS DSA(AR)1589(0) is assigned to the Personnel Strength Reports prescribed in this regulation. Service personnel strength data will be furnished to HQ DSA, ATTN: DSAH-OS, with a copy to DPSC, ATTN: DPSC-NPP.

a. Projected Service Personnel Data. The following reports will be furnished 3 times annually (May, September, and December) consistent with the Planning, Programming, Budgeting System Publication Cycles and as changes of 15 percent or more to the last reported data occur. These data will be projected in monthly increments for the current fiscal year and 2 additional fiscal years, except that geographical distribution information will be projected only for end fiscal year positions.

(1) Personnel Monthly End Strengths and Monthly Gains. Data will be reported as indicated on DD Form 1967.

(2) Reserve Officer Training Corps (ROTC) Projected Enrollment. DD Forms 1968 indicates the information to be reported.

Note: The Army will furnish ROTC data in September and December or as changes of 15 percent or more to the last reported data occur.

(3) Service Strengths (Geographic Distribution). Data will be reported as indicated on DD Form 1969. Where the headings on the form are inapplicable, appropriate headings may be entered in the blank columns under Other Overseas. Examples of appropriate headings are Atlantic, Pacific, and Australia.

Note: Data provided by the Navy will reflect projected billet distribution instead of end strength.

b. Actual Service Personnel Data

(1) Actual strength data will be furnished monthly not later than 45 days after the end of the report month for the categories and in format reflected upon DD Form 1967.

Note: Actual data required in section 1 of DD Form 1967 will be furnished by the Army not later than 75 days after the end of the report month.

(2) Actual ROTC data for the categories indicated will be submitted on DD Form 1968 reflecting total ROTC enrollment at the beginning of the current school year and will be furnished within 45 days after the report month during which the enrollment takes place. Supplemental reports are required for each submission reflecting new enrollment during the current school year and will be furnished as soon as such data become available.

2. Emergency Data Submissions. Any data submissions which are not the regularly scheduled data submissions as established by this regulation will be considered and termed Emergency Data Submissions. The most common example of which are data submissions resulting from changes of 15 percent or more to the last reported data. Emergency data may be furnished by any suitable messageform, such as Teletype or Speedletter, as long as the format is consistent with that of the appropriate DD Form which would normally be used for the submission of such data.

3. Points of Contact. Inquiries relative to Service Strength Data may be directed to points of contact within the Services and as indicated below:

a. U.S. Army. Deputy Chief of Staff for Logistics, ATTN: DALO-SMT-E.

b. U.S. Navy. Chief of Naval Personnel, ATTN: Code Pers-21 (for Personnel Strength Data); ATTN: Code Pers-6d (for Clothing Allowance Documents); Chief of Naval Operations, ATTN: Code OP-102 (for Geographic Distribution Data).

c. U.S. Air Force. Air Force Services Office, Philadelphia, Pennsylvania, ATTN: AFSO/DPK.

d. U.S. Marine Corps. Commandant of the Marine Corps, ATTN: Code LMP-2.

e. U.S. Coast Guard. Commandant, U. S. Coast Guard, ATTN: GFSL/71.

f. Commander, DPSC. ATTN: DPSC-NPP.

B. Authorization Documents. Authorization Documents and changes thereto that have a significant impact on requirements for items authorized for issue to military personnel will be furnished to DPSC, ATTN: DPSC-NPP, on a continuing basis. Following are specific types required by DPSC:

1. Table of Allowances.

2. Monetary Clothing Allowance Lists.


C. Components of Requisitioning Objective (in days). The number of days of supply included by each major overseas command and by CONUS installations, collectively in order and

shipping time, as well as changes thereto, also will be furnished where specified by Service Headquarters. Where this information is contained in a Service publication, it is required as changes occur or as additions are made and in advance of issue of such publications.

BY ORDER OF THE DIRECTOR, DEFENSE SUPPLY AGENCY

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